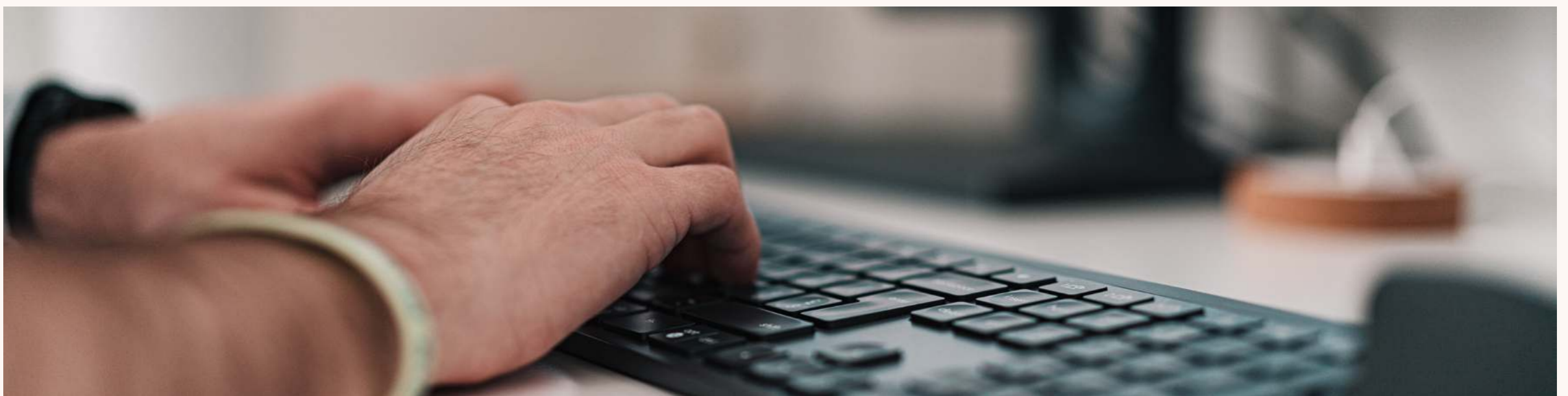


# **ESignatures for Local Authorities Complete Handbook**

Move with the times, create an easy, integrated process for your constituents with electronic signature for Governments & Councils.

# Chapters on...

- A Public Sector Revolution
- Why eSignatures, Why Signable?
- Use Cases - What can you eSign?
- Legality & Security first
- What Our Local Council Customers Say



# A Public Sector Revolution

“With an increased speed brought on by the 2020 lockdowns, local governments have had to deliver automated, online processes faster and more widespread than ever before. However, as the dust begins to settle, these processes can be built on and improved further.”

Government authorities have been challenged to provide enhanced services to their constituents, drive new programs, meet internal requirements and cut costs all while working under economic and regulatory pressures.

Local councils are also trying to implement digital transformation processes. This is both a challenging and exciting future for local government authorities.

However the majority of the public information dealt with is handled through inefficient, manual processes.

Local councils are in need of easy-to-use yet powerful, integrated contract and document management and signing. Signable's management system that enables institutions to store, access, share critical documents and sign those documents across a broad range of functions, departments and geographic locations.

# Local Council Use Cases for eSignatures



# What Documents can councils sign electronically?

- Contracts
- European funding evidence
- Grant agreements
- Travel and expense forms
- Hiring processes
- Public health & Social services programs
- Company Incorporation/registration forms
- Payroll and finance processes
- Department of Transportation
- Construction documents



“37% of companies think going digital will help productivity and a whole host of other benefits”

# Improve public processes with 21st-century tools

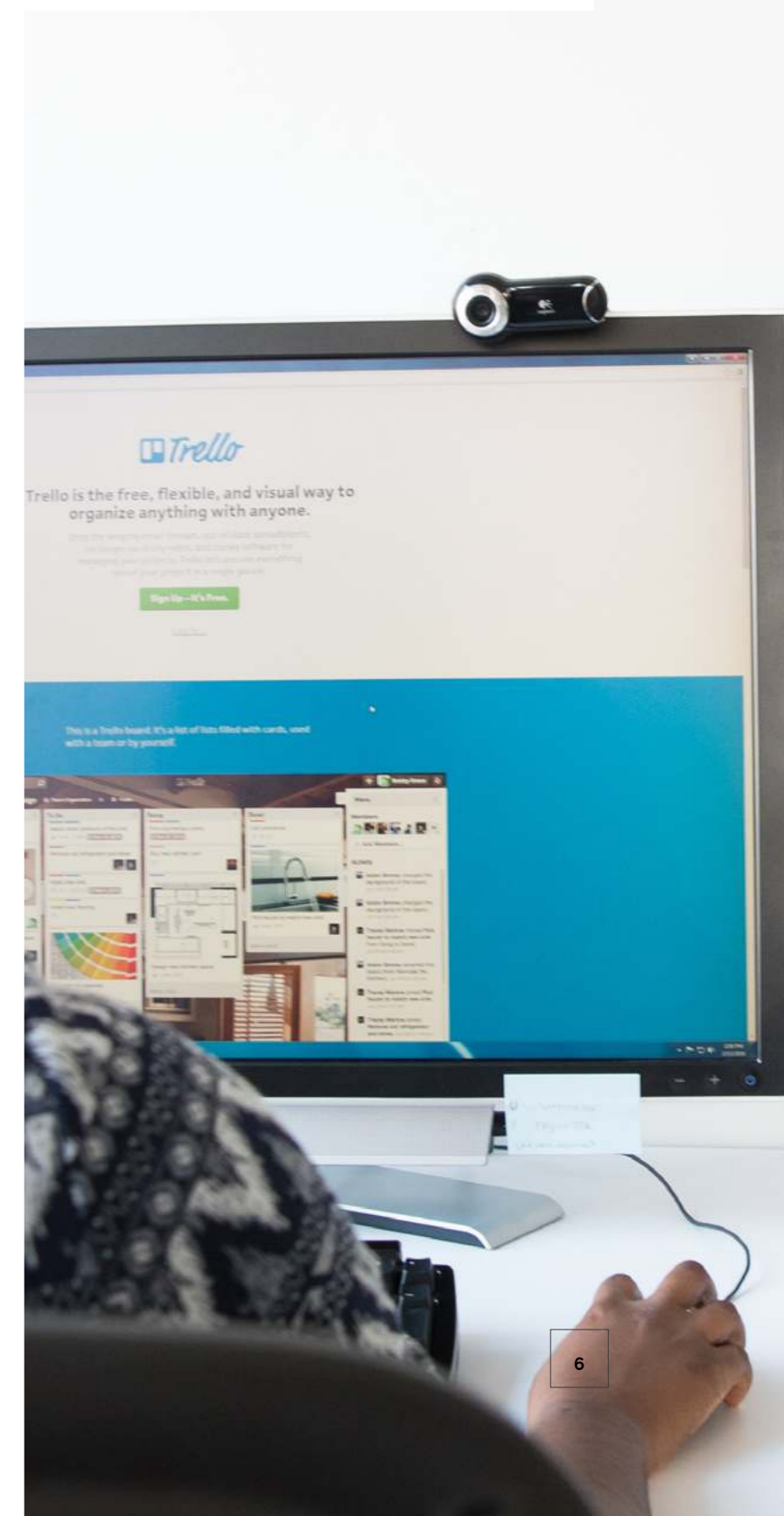
The demand for electronic processes that can be completed at any time has risen considerably in recent years.

Consumers have come to expect the ease that digital gives. Using electronic signatures not only satisfies the need for digital but also saves hours of processing and filing time for public sector workers.

The public sector has to move faster than ever before, with the public demanding technological processes for every area of society. Easily enable documents to be signed and submitted online with Signable's Public Sector Signing.

Deploying and operating a document management system should be as simple and effortless as using familiar line-of-business applications while existing workflow processes remain intact.

Disaster recovery is also greatly improved, as items previously managed via fax, mail and other paper means are now stored in Signable's SSL Encrypted Cloud or your cloud storage of choice (Google Drive, DropBox).



# What do our Customers say?

“Signable has sped up the processing as well as streamlined activity”

In one sentence:

“Great, was planned as an option pre Covid and will likely be critical post Covid.”

- West YorkShire Combined  
Authority



# ESignature Legality Explained

We're legally compliant with both the eSign and eIDAS acts as well as the ESIGN and UETA in the US as we breakdown below:

Under UK law, a written signature is not necessarily required for a valid contract - contracts are generally valid if legally competent parties reach an agreement, whether they agree verbally, electronically or in a physical paper document.

To prove a valid contract, parties sometimes have to present evidence in court. Digital transaction management solutions can provide electronic records that are admissible in evidence under s7(1) Electronic Communications Act 2000 ("ECA 2000"), to support the existence, authenticity and valid acceptance of a contract.

eIDAS applies to all 28 members of the EU. Article 25(1) basically says that an electronic signature can't be denied as evidence in legal proceedings solely on the grounds that it's electronic.



# Brexit & eSignatures Legality

The UK left the European Union on the 31st January 2020 and entered into the transition period, which is due to end on the 31st December 2020. The eIDAS regulations will continue to be enforced.

If you have used an e-signature service before the UK departed from the EU or during the transition period, whether based in the UK or EU, this will continue to be recognised in the UK and the EU.

As with a lot of EU regulations that the UK has been a part of, eIDAS will likely be replicated verbatim, or pretty close to what eIDAS laid out. That's what experts are saying is likely but obviously, once the UK has formally left the EU, they could want to review and amend the regulations.

But, it is extremely unlikely that Britain will want to change eIDAS drastically, as it would mean we'd be slowing down digital transactions. Ultimately, the law works as it stands, it makes digital documents easy, fast and safe to send, so it wouldn't make sense to fix what isn't broken.

## **GDPR post-Brexit:**

[Our data storage at AWS will remain compliant with existing EU adequacy decisions.](#)

# Can you use electronic signatures if you live outside of the UK, USA or the EU?

We have in-depth global legality guides available on our site, see our global guides for the full global guides.

Alternative see the State-By-State breakdown

[Global Guides](#)

[US States Guides](#)



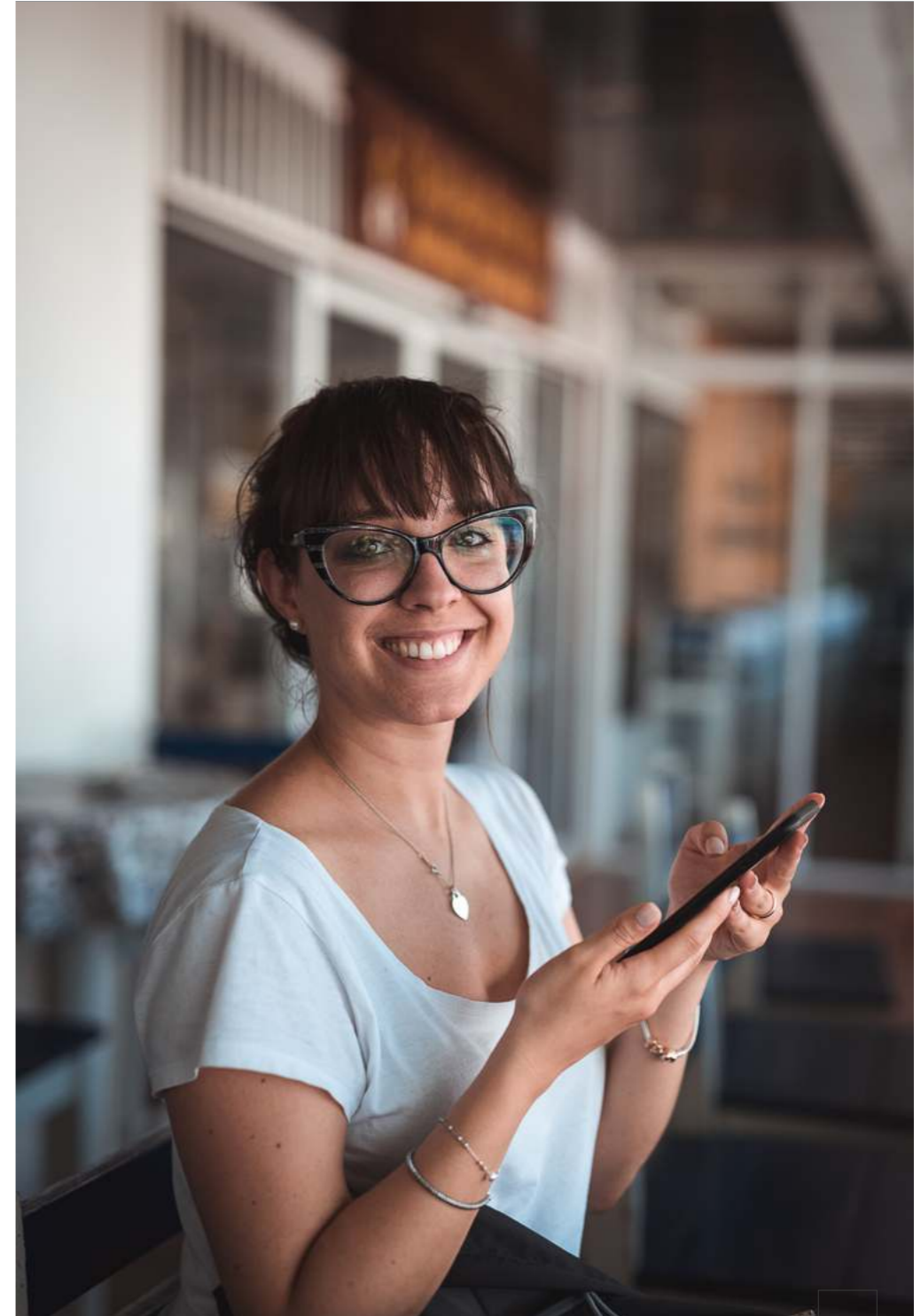
# Improved security of public information



# Updated security with:

- eIDAS compliance (eu esignature law)
- UK eSign compliance
- Full Audit Trails for every document
- IP address tracking for every document
- Unique fingerprint for every document
- Geotracking
- SSL 256-bit AES/RSA encryption
- Main infrastructure is hosted in the  
Amazon AWS
- Password Protection

All data stored and processed within Signable stays within the EU. We host the majority of our data in Amazon's AWS data centre in London which is fully compliant with all the major certifications.



# Why Signable?

## Benefits of eSignatures for Local Authorities



# 'Go Digital' for less



Tight budgets can mean compromise, but Signable's plans offer more features at no extra cost than any other provider.

Our prices are among the most competitive and include personal account management for all monthly and annual plans.

We also have flexible credit allocation to allow for bulk one-off sending that won't break the bank.

Pay As You Go	Small Business	Medium Business	Large Business	Corporate
£1 per envelope	50 envelopes per month	150 envelopes per month	400 envelopes per month	750 envelopes per month
Unlimited Templates ⓘ	Unlimited Templates ⓘ	Unlimited Templates ⓘ	Unlimited Templates ⓘ	Unlimited Templates ⓘ
Unlimited Users ⓘ	Unlimited Users ⓘ	Unlimited Users ⓘ	Unlimited Users ⓘ	Unlimited Users ⓘ
	Branded Emails & Signing ⓘ	Branded Emails & Signing ⓘ	Branded Emails & Signing ⓘ	Branded Emails & Signing ⓘ
	API Access ⓘ	API Access ⓘ	API Access ⓘ	API Access ⓘ
		Teams & Permissions ⓘ	Teams & Permissions ⓘ	Teams & Permissions ⓘ
			IP Allowlisting ⓘ	IP Allowlisting ⓘ
No monthly fee	£21 plus VAT per month	£49 plus VAT per month	£119 plus VAT per month	£199 plus VAT per month

# Increased security & privacy of documents

Paper documents can be tricky to keep secure and private. Electronic documents signed with Signable are timestamped and authenticated with an audit trail present on each document sent. This means signing is far safer and secure.

Our platform is fully SSL Encrypted and we offer password protection for no extra cost, so sensitive information will stay confidential.

Signable can help improve your compliance stance by giving greater visibility into who has – and has not – signed important documents. We automatically store documents in either our encrypted cloud, or your provider of choice (Google Drive, Dropbox etc).



# Banish paperwork overloads



The public sector is full of internal documents that require signatures, like employee contracts, travel documents, financial services and more. These documents often have to pass multiple hands and contain multiple signatures.

Signable streamlines every process, whether it's internal or external. You'll be able to track every document sent and automatically send reminders to anyone who's not signed yet.

# Sign anywhere

The future is mobile! Signable allows you and your constituents to sign wherever and on whatever device, mobile, tablet, laptop and in person.

Our progressive web app means you can manage, send and sign your documents from your iphone or andriod.

# Don't Just Take It From Us...

## “ Sedgemoor District Council

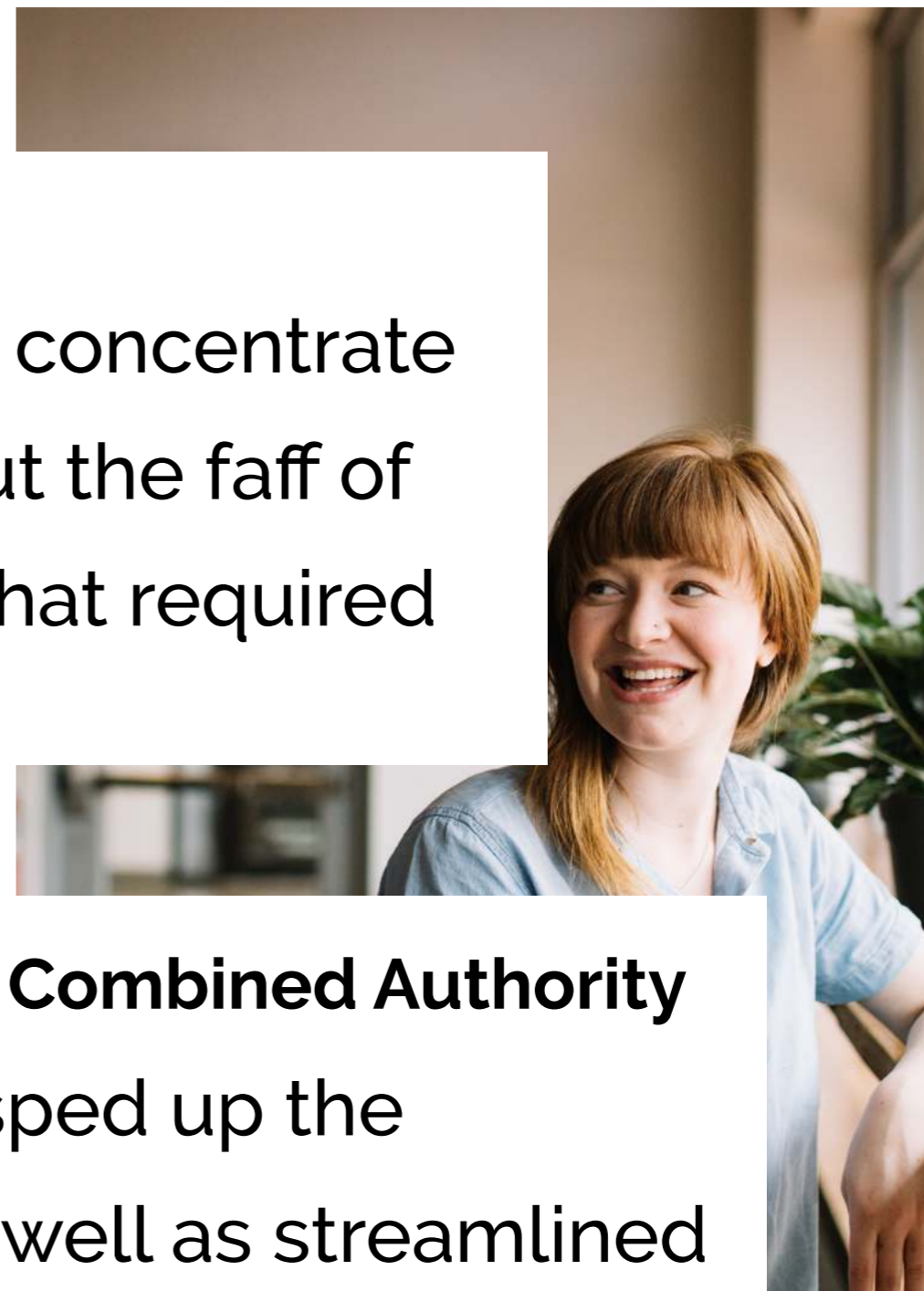
Allows us to work safely and concentrate on helping our clients without the faff of working with piles of paper that required scanning.

”

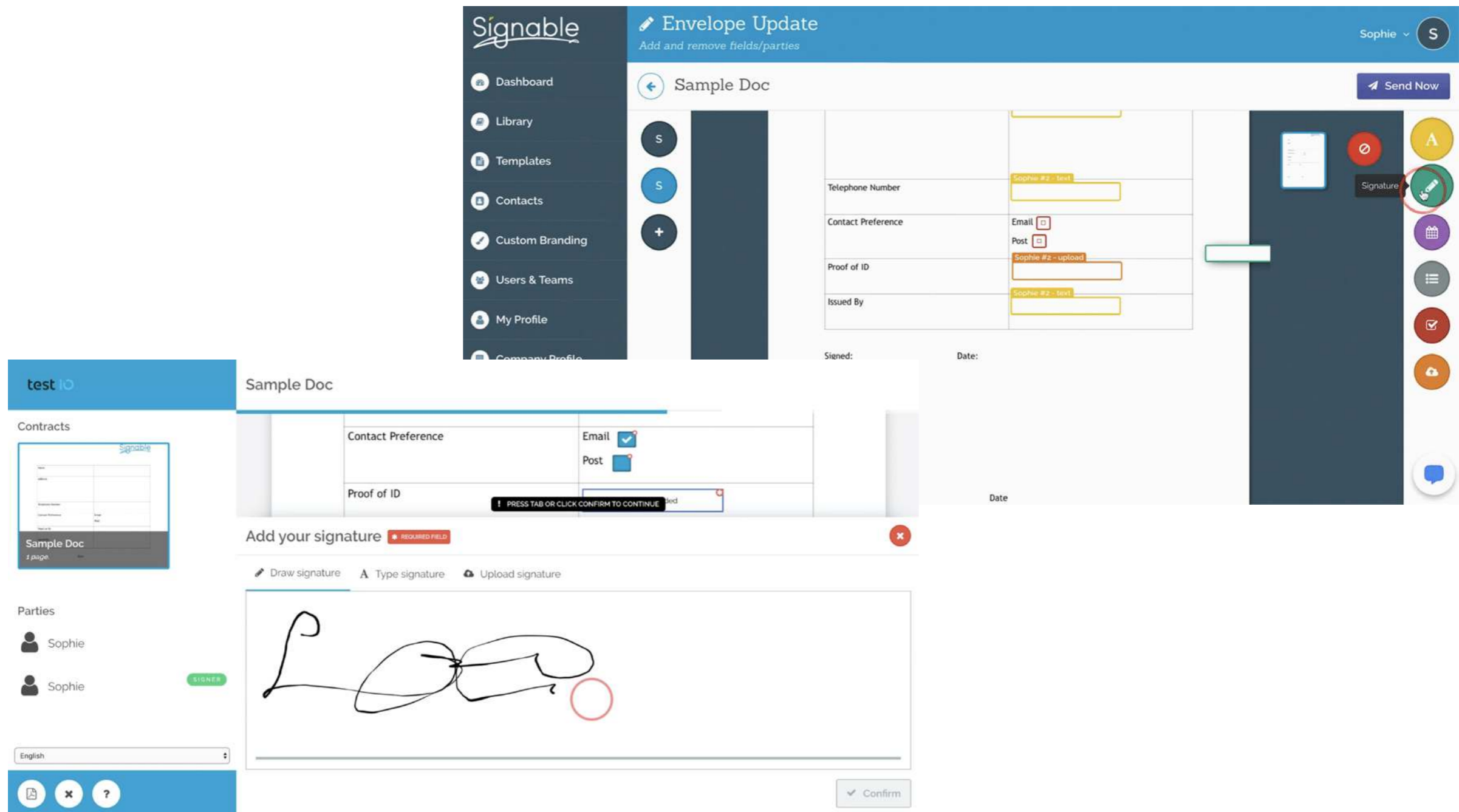
## “ West YorkShire Combined Authority

Signable has sped up the processing as well as streamlined activity.

”



# What does the platform look like?





# Signable

**Try our 14 day free trial and  
see the results yourself!**

**Get started**